

ALEXANDRA PARK AND PALACE CHARITABLE TRUST

BOARD MEETING

11th SEPTEMBER 2018

Report Title: Whistleblowing Policy Review

Report of: Louise Stewart, Chief Executive Officer, Alexandra Park and Palace Charitable Trust (APPCT)

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Purpose: The Board is asked to review the Whistleblowing Policy attached at Appendix 1 and/or make amendments as part of the annual policy review process.

1. Recommendation

- 1.1 To approve the amended Whistleblowing Policy at Appendix 1.

2. Introduction

- 2.1 The Trust has a responsibility to be transparent, ensuring our reputation and maintaining public confidence in everything it does, including ensuring that any fraud, misconduct or wrongdoing is reported and properly dealt with.
- 2.2 A Whistleblowing Policy ensures that individuals are able to raise concerns that they may have about the conduct of others in the organisation or the way in which the organisation is run.
- 2.3 It is good practice for the Board to review the organisation's strategic policies on an annual basis, in accordance with the policy review schedule at agenda item 12.

The Trust Board last reviewed and approved amendments to its Whistleblowing Policy on 2nd November 2017, which incorporated new guidance to the Code of Practice for Fundraising.

- 2.4 As there has not been a Finance, Risk and Audit Committee (FRAC) meeting since the last Board meeting the FRAC have not considered the Whistleblowing Policy therefore the whole board is asked to review the Policy in detail.
- 2.5 The attached Policy has been reviewed internally by the Head of HR and Organisational Development, by the Lead Trustee for Whistleblowing and the Corporate Trustee. The amendments made to the policy include:
- Reference to the Public Interest Disclosure Act 2013

- Clarification on how issues can be escalated
- A link to the Prescribed Persons and Bodies guidance
- Additional wording at section 13 on data protection in light of the new General Data Protection Regulations, which came into force on 25th May 2018.

3. Legal Implications

- 3.1 The Council's Assistant Director of Corporate Governance has been consulted in the preparation of this report, and having liaised with the Council's Head of Audit and Risk Management, has no comments.

4. Financial Implications

- 4.1 The Council's Chief Financial Officer has been consulted in the preparation of this report, and has no comments.

5. Use of Appendices

Appendix 1 – Whistleblowing Policy